

A meeting of the **CORPORATE GOVERNANCE COMMITTEE** will be held in the **CIVIC SUITE (LANCASTER/STIRLING ROOMS), PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, CAMBS, PE29 3TN** on **TUESDAY, 25 MARCH 2025** at **7:00 PM** and you are requested to attend for the transaction of the following business:-

AGENDA

APOLOGIES

1. MINUTES (Pages 5 - 12)

To approve as a correct record the Minutes of the meeting of the Committee held on 29th January 2025.

Contact Officer: Democratic Services - (01480) 388169

2. MEMBERS' INTERESTS

To receive from Members declarations as to disclosable pecuniary, other registerable and non-registerable interests in relation to any Agenda item. See Notes below.

Contact Officer: Democratic Services - (01480) 388169

3. EXTERNAL AUDITOR'S ANNUAL REPORT 2023/24 (Pages 13 - 40)

To receive the External Auditor's Annual Report for 2023/2024.

Contact Officer: S Jones - (01480) 388214

4. EXTERNAL AUDIT PLAN

To receive a verbal update on the External Audit Plan.

Contact Officer: S Jones - (01480) 388214

5. CORPORATE RISK REGISTER (Pages 41 - 48)

To receive a report informing the Committee of the approach and work undertaken on the Corporate Risk Register.

Contact Officer: S Jones - (01480) 388214

6. DRAFT INTERNAL AUDIT PLAN 2025/26 (INCLUDING THE INTERNAL AUDIT CHARTER) (Pages 49 - 76)

To receive a report on the Internal Audit Plan 2025/26 and the Internal Audit Charter.

Contact Officer: S Jones - (01480) 388214

7. INTERNAL AUDIT UPDATE REPORT (Pages 77 - 110)

To receive an update on the work of the Internal Audit Service since the last meeting.

Contact Officer: S Jones - (01480) 388214

8. INTERNAL AUDIT ACTIONS UPDATE (Pages 111 - 114)

To receive a report update on Internal Audit Actions.

Contact Officer: S Jones - 388214

9. CORPORATE GOVERNANCE COMMITTEE PROGRESS REPORT (Pages 115 - 118)

To receive the Corporate Governance Committee Progress Report.

Contact Officer: Democratic Services - (01480) 388169

17 day of March 2025

Michelle Sacks

Chief Executive and Head of Paid Service

Disclosable Pecuniary Interests and other Registerable and Non-Registerable Interests.

Further information on [Disclosable Pecuniary Interests and other Registerable and Non-Registerable Interests is available in the Council's Constitution](#)

Filming, Photography and Recording (including Live Streaming) at Council Meetings

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The District Council also permits filming, recording and the taking of photographs at its meetings that are open to the public. Arrangements for these activities should operate in accordance with [guidelines](#) agreed by the Council.

Please contact Democratic Services, Tel: (01480) 388169 / email: Democratic.Services@huntingdonshire.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee/Panel.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the [District Council's website](#).

Emergency Procedure

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.